

# AGENDA

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Sherston Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16  
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**Date:** Wednesday 4 May 2016  
**Time:** 7.00 pm

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Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Live music from Malmesbury Music Academy and Tasters from Hobbs House Bakery will be available from 6.30 pm.**

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Please direct any enquiries on this agenda to Shirley Agyeman (Democratic Services Officer), on 01225 718089 or email: [shirley.agyeman@wiltshire.gov.uk](mailto:shirley.agyeman@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications, on 01225 713114 / 713115.

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## Wiltshire Councillors

Cllr John Thomson (Chairman)  
Cllr Simon Killane (Vice Chairman)

Cllr Chuck Berry  
Cllr Toby Sturgis

## **RECORDING AND BROADCASTING NOTIFICATION**

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	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00 pm</b>
<p>2     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 02 March 2016.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b> (<i>Pages 11 - 14</i>)</p> <p>The Chairman will provide information about:</p> <p style="padding-left: 40px;">a) Consultation: Carers in Wiltshire: Joint Strategy 2016 – 2020</p>	<b>7.10 pm</b>
<p>6     <b>Partner Updates</b> (<i>Pages 15 - 28</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. NHS Wiltshire Clinical Commissioning Group (CCG)</li> <li>d. Healthwatch Wiltshire</li> <li>e. Malmesbury and the Villages Community Area Partnership (MVCAP)</li> <li>f. Riverside Centre</li> <li>g. Highways</li> <li>h. Town and Parish Councils</li> <li>i. Health &amp; Wellbeing Champion</li> </ul>	<b>7.15pm</b>

7	<b>Local Youth Network Update</b>	7.25pm
	Xina Hart, Community Youth Officer, will be in attendance to deliver an update on the Local Youth Network (LYN).	
8	<b>Housing - Meeting Local Need</b>	7.35pm
	Janet O'Brien, Head of Housing - Strategy and Assets, will be in attendance to provide an update on housing, and work with the Area Board and the local community on the delivery of new housing to meet local needs.	
9	<b>Community First Responders</b>	7.50pm
	A presentation will be delivered by the South Western Ambulance Service NHS Foundation Trust's Community Responder Officers on the use of defibrillators.	
10	<b>Update From Community Engagement Manager</b>	8.05pm
	An update will be provided by Ollie Phipps, Community Engagement Manager (CEM) for the Malmesbury community area.	
11	<b>The Big Pledge</b> ( <i>Pages 29 - 30</i> )	
	The Community Engagement Manager will provide further information on the Wiltshire 'Big Pledge' for 2016.	
12	<b>Area Board Funding</b> ( <i>Pages 31 - 34</i> )	8.20pm
	Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:	
	<ol style="list-style-type: none"> <li>1. Malmesbury Town Team: £4,000 requested for the Malmesbury Farmers and Artisans Market</li> <li>2. White Lion Recreation Association (WLRA) : £5,869 requested for the White Lion Playground Disabled Wheelchair Swing</li> </ol>	

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close**

**8.40pm**

The next meeting of the Malmesbury Area Board will be held on Wednesday, 06 July 2016 at 7.00 pm at The Activity Zone, Bremilham Rd, Malmesbury, SN16 0DQ following the Big Get Together event starting at 5.00pm.

**Future Meeting Dates**

Wednesday, 6 July 2016  
7.00 pm  
The Activity Zone

Wednesday, 6 July 2016  
7.00 pm  
Crudwell Village Hall and Recreation Ground

Wednesday, 6 July 2016  
7.00 pm  
Malmesbury Town Hall



# MINUTES

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Assembly Room - Town Hall, Cross Hayes, Malmesbury  
**Date:** 2 March 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00pm

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Please direct any enquiries on these minutes to:

Jade Urbanski (Democratic Services Officer) Tel: 01225 718063 or (e-mail) [jade.urbanski@wiltshire.gov.uk](mailto:jade.urbanski@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Chuck Berry and Cllr Toby Sturgis

### **Wiltshire Council Officers**

Ollie Phipps, Community Engagement Manager  
Xina Hart, Community Youth Officer  
Adam Brown, Scrutiny Officer  
Jade Urbanski, Democratic Services Officer  
Bill Parks, Head of Local Highways (North)  
Jim Bailey, Principal Engineer Highways  
Janet O'Brien, Head of Housing, Strategy and Assets

### **Town and Parish Councillors**

Malmesbury Town Council – Sue Poole, Kim Power, John Grundy, Catherine Doody  
Ashton Keynes Parish Council – Dave Wingrove, Kevin Winstone, M. Young  
Brinkworth Parish Council - Elizabeth Thelfall, John Beresford  
Charlton Parish Council – Hannah Piet  
Lea & Cleverton Parish Council – J Parmiter  
Little Somerford Parish Council – Debora Bourne  
Luckington Parish Council – Ashley Stropforth  
Sherston Parish Council – John Matthews, Sarah Wood  
St Paul Malmesbury Without Parish Council – Roger Budgen

**Partners**

Police – Sgt Phil Connor

Local Youth Network – Shaina Snashall, Finn Wood

**Total in attendance: 43**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting.</p>
17	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Terry Mockler of Hankerton Parish Council.  Mark Allen of the Malmesbury and the Villages Community Area Partnership.  Sid Jevons of the Malmesbury and the Villages Community Area Partnership.  Ellen Blacker of Good Neighbours.</p>
18	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 13 January 2016 were considered.</p> <p><b>Resolved</b>  <b>To approve the minutes of the meeting held on 13 January 2016 as a true and accurate record.</b></p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcement:</p> <p>a) Area Board Funding 2016/17</p> <p>The Chairman announced that there had been a 10% reduction to Area Board funding for 2016/17. The Community Area Grant funding would reduce to approximately £39,000, and the Local Youth Network grant funding would decrease to approximately £18,000. The Chairman reported that the remaining grant funds within the 2015/16 budget would be carried over to the next financial year, and the CATG budget would remain the same as 2015/16.</p>
21	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Xina Hart, Community Youth Officer (CYO), along with Shaina Snashell and Finn Wood, members of the Local Youth Network Management Group, were in attendance to present the applications for Youth Funding for the Area Board members' consideration.</p>

It was reported that there was approximately £23,583.53 remaining in the grant budget for 2015/16. The process of applying for funding was explained and it was also noted that the Local Youth Network (LYN) were able to procure services and to issue services in for development needs. The Chairman recommended that Parish Council members speak with the CYO if there are any suggestions for further LYN grant funding within the community area.

Xina explained that the Go Active for Sports in the Parishes project would target all Parish Councils within the local area. It was noted that this project was a good example of the success of the new LYN model in terms of building community focus, and the initiative to take the youth club out to the communities.

Xina then referred to the presentation slides and provided an update on youth services in the community area. It was reported that a total of 841 young people in the area responded to a questionnaire where they were asked what they thought was needed in the Malmesbury area, which amounted to 55% of the Malmesbury Community Area's youth population. Xina reported that the LYN had been able to fund projects in each of these key areas and advised that funding had been agreed for a total of 9 projects in the past year, plus the 6 projects recommended this evening.

It was further reported that there were approximately 584 young people involved in current LYN projects so far, which had almost doubled when compared to last year with a total of 302 young people involved.

Xina advised that a Youth Fair would take place at the Malmesbury Town Hall on 19 March 2016 from 10.00am, and this would be a chance for individuals to see what was going on in the local area. It was also noted that events for young people were now being publicised through Facebook at [www.facebook.com/MalmesburyLYN](http://www.facebook.com/MalmesburyLYN)

A query was raised regarding the feasibility of the LYN sending invitations to the 841 young people that provided a response to the questionnaire to ask them to get involved with the Facebook page to build the community network. Xina advised that contact details were now being taken for individuals involved in the LYN.

#### **Resolved**

- 1. To award Standing Tall Pilot with £768.00 on the following condition:  
a) The group obtain Public Liability Insurance and present the Insurance Certificate to the Community Youth Officer in advance of project mobilisation.**
- 2. To award Malmesbury Skate Park with £700.00 towards the Art Project.**
- 3. To award Oaksey Senior Youth Club with £1890.00.**
- 4. To award Sherston Parish Council with £3750.00 on the following**

**conditions:**

- a) Planning permission is approved for the Shelter if required.**
- b) Match funding from Sherston Parish Council is confirmed.**
- c) Policies are agreed by the Parish Council on 10 March 2016 and presented to the Community Youth Officer.**
- d) Artist policies and relevant Risk Assessments are completed.**
- 5. To award Ashton Keynes Playing Field MUGA with £5000.00.**
- 6. Go Active for Sports in the Parishes for a cost of £3180.00 was approved by Members of the Area Board.**

22

Local Highways Investment Fund 2014-2020

Jim Bailey, Principal Engineer and Bill Parks, Head of Service Local Highways (North), were in attendance to update the Area Board on the Local Highways Investment Fund 2014 – 2020 as at the end of year 2 of the 6 year project.

The Area Board members were referred to the Executive Summary and associated appendices as detailed within the agenda pack, and were asked to consider the proposed road resurfacing and maintenance programme along with the proposed local schemes for 2016/17.

Jim Bailey noted that the investment was being targeted at those roads in worst condition, including both main and minor roads. The assessments had been undertaken based on road safety information and road condition data, which had been used to prepare the annual list of priority sites.

It was explained that there were other factors to consider which were of equal importance i.e. drainage of clay land, wet winters and ensuing water was removed from the roads. It was noted that it is important that farmers ensure ditches are cleared to minimise drainage issues.

A query was raised as to whether all priority 1 sites were to be addressed as some were not included within the appendices. Jim Bailey clarified that the information listed within the agenda pack referred to the 2016/17 1 year plan, and the 5 year programme was ongoing. It was explained that works were re-prioritised year on year based on safety issues, and some works will move in terms of their priority.

The Chairman requested an update with regard to the pothole repair at Gloucester Road. Bill Parks advised that the pothole had been filled as a temporary repair on a number of occasions, but in order to carry out the permanent repair, a road closure would be required which would involve appropriate programming. It was explained that the timeframe to finalise the permanent repair would be approximately 6 weeks, and the emergency services would need to be made aware of this closure. Bill Parks confirmed that the pothole would be kept safe until the permanent repair could be undertaken.

The Chairman noted the name of the new Highways Coordinator as Rebecca

Busby, contactable via email at [Rebecca.Busby@wiltshire.gov.uk](mailto:Rebecca.Busby@wiltshire.gov.uk) or by telephone on 01249 468553. It was agreed that Rebecca Busby would be invited to attend the next Area Board meeting on 04 May 2016.

It was further noted that the next Town and Parish Involvement Evening would take place on 19 April 2016 from 7.10pm – 9.00pm at Monkton Park, Chippenham.

### **Resolved**

- 1. To note the work completed so far in connection with the ‘Local highways Investment Fund 2014 – 2020.**

23

#### Legacy Campaigns Presentation 2016

Ollie Phipps, Community Engagement Manager, was in attendance to provide a presentation on legacy campaigns within the local area.

The Clean for the Queen Campaign was introduced which would take place on 04, 05 and 06 March 2016 in preparation of the Street Parties for the Queen’s 90<sup>th</sup> birthday celebrations. Malmesbury had purchased their own litter picking kits, and 8 kits had been purchased for 10 people to use per kit. The Parish Council representatives involved in the scheme were encouraged to collect the kits at the end of the meeting.

Cllr Sturgis encouraged individuals involved in the campaign to sort through the waste whilst it was being collected to identify items of recycling. It was also suggested that coloured tape be used to mark the bags for different items of recycling.

A question was raised with regard to litter picking on the main roads, and whether volunteers would be expected to do this. The Chairman advised that litter picking on high speed roads would be undertaken by a professional team, which was later confirmed by Bill Parks. It was also confirmed that litter picking on ‘A’ roads was scheduled to take place next month. The Chairman requested that parish councils check their insurance cover for volunteers working with them on charity schemes.

Ollie Phipps also advised of the further legacy campaigns taking place in Wiltshire such as the Big Pledge ‘Road to Rio’, and cycling and walking events including Cycle Wiltshire. It was explained that volunteers could get involved in these campaigns by visiting the Wiltshire Council website, which would also provide them with a tool to log miles and distances.

Ollie Phipps explained that eGuides were available which could be obtained through him, which included detail on road closures along with further information relating to the legacy campaigns.

24

#### Malmesbury Extra Care Scheme

Doug Furlong, Abbeyfield Business Manager was in attendance to provide a presentation on the Burnham House Extra Care Scheme.

The Extra Care Scheme was explained which is to be built in partnership with Wiltshire Council for individuals of 55 years and above. There will be a total of 49 flats, specifically 41 x two bed and 8 x one bed flats, which are being built on the grounds of the former council care home at Burnham Road. The scheme will be let in partnership with Wiltshire Council via Homes4Wiltshire. One third of the properties will be sale leasehold, and the rest will be affordable rented.

The independent living scheme will also incorporate various communal facilities such as a full commercial kitchen, quiet/spirituality room, and a 'men in sheds project' to help improve social engagement.

The project is due for completion in April 2017, and Abbeyfield hope to be in a position to recruit volunteers in October 2017. There are approximately 20 vacancies on the scheme, and the contact details for individuals interested were: Doug Furlong, Business Manager at [d.furlong@abbeyfield.com](mailto:d.furlong@abbeyfield.com) or Heather Boulton, Administrator at [h.boulton@abbeyfield.com](mailto:h.boulton@abbeyfield.com).

Doug Furlong further advised that if there were any issues or concerns with regard to parking around the site, individuals should make contact with the site manager directly.

Cllr Berry noted that Susan Desrosiers of Age UK and Ellen Blacker of the Older Persons Champion would be a good source of volunteers for the scheme.

25

#### Planning Update

Cllr Sturgis was in attendance to provide an update on planning along with the responsibilities of the department.

It was explained that the core strategy had been adopted by Wiltshire Council which sets out the number of houses to be built within the local area up to 2026. The houses are to be built at the rate required to reduce the deficit, and it was noted that 20% more houses were completed last year than the year before. It was also explained that there had been a recent change to the policy with the introduction of the community infrastructure policy in May.

Cllr Sturgis advised that additional sights are to be identified for housing needs in Wiltshire up to 2026, and these had already been identified in the Malmesbury area. Neighbourhood plans are vital to agree sustainable sights for housing, and Cllr Sturgis explained of the importance of reviewing these plans in advance of correspondence with developers, as it is vital that we adopt a plan led operation to agree sustainable locations for housing needs.

As part of the army re-basing plans, approximately 760,000 military personnel will return from Germany in 2020 and Wiltshire Council are working closely with

26	<p>Defence Infrastructure Organisation to process the large number of planning applications submitted.</p> <p>Cllr Sturgis advised that the 5 year land supply is reviewed annually which will be reviewed again in April.</p> <p><u>Area Board Funding</u></p> <p>Ollie Phipps, Community Engagement Manager, was in attendance to present the applications for Community Area Grant Funding.</p> <p>Members of the public were in attendance to support the applications for Oaksey Playground Committee and Sherston 1016 for the Battle of Sherston Millennium 1016 – 2016.</p> <p>The Councillor Led initiative for the Norton Bridge repair works were discussed and Cllr Sturgis advised that the £480.00 application related to the material cost only, and the works will be carried out by volunteers. It was also confirmed that the bridge repair works related to the foot bridge as opposed to the highways bridge.</p> <p>Ollie Phipps reported that there had been a total of 16 grants awarded this financial year totalling £41,743.00, with a total project value of approximately £202,238.00.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li>1. To award Little Somerford Parish Council with £5000.00 for updating of the play park.</li> <li>2. To award Cotswold Park Trust with £5000.00 for Clayhill Picnic Area Improvements.</li> <li>3. To award Oaksey Playground Committee with £5000.00 for the renewal and expansion of Oaksey Playground.</li> <li>4. To award Sherston 1016 with £2500.00 for the Battle of Sherston Millennium 1016-2016.</li> <li>5. To award Art Group (Art Lift Follow On) with £500.00 for art supplies for the follow on Art Lift Group.</li> <li>6. To award Wilts and Berks Canal Trust with £990.00 for the restoration of the community space at Peterborough Arms with the following condition:       <ol style="list-style-type: none"> <li>a) The works being undertaken following on from the funds contributed by Dauntsey Parish Council are completed in advance of these funds being drawn down.</li> </ol> </li> <li>7. To award Athelstan Museum with £5000.00 for the Athelstan Museum Malmesbury Coin Hoard Conservation and Display.</li> <li>8. To award the sum of £480.00 for the Councillor Led Initiative for the Norton Bridge repair works.</li> </ol>
27	<p><u>Update from Community Engagement Manager</u></p>

28	<p>Due to timing issues, the Wiltshire Assembly videos that were going to be shown as updates under this item were deferred to a future meeting.</p> <p><u>Partner Updates</u></p> <p>a) Wiltshire Police</p> <p>A written update was included within the agenda pack.</p> <p>b) Wiltshire Fire and Rescue Service</p> <p>A written update was included within the agenda pack.</p> <p>c) Healthwatch Wiltshire</p> <p>A written update was included within the agenda pack.</p> <p>d) Wiltshire Clinical Commissioning Group (CCG)</p> <p>No update.</p> <p>e) Malmesbury and the Villages Community Area Partnership</p> <p>No update.</p> <p>f) Malmesbury Campus (Riverside Centre)</p> <p>Catherine Doody from Malmesbury Town Council was in attendance to update on the Campus Project.</p> <p>Catherine reported that the Campus project was progressing well and the group were applying for charitable status. It was advised that open days took place at the Riverside Centre on Wednesday 27 January and Saturday 30 January which were attended to by over 40 people. Catherine explained that this type of venue was important so that events could be hosted, which are key to bring members of the community together. The Chairman explained that the proposed plans for development were under consideration by Wiltshire Council, and once the lease matters had been finalised, the scheme would be progressed.</p> <p>g) Highways Community Co-ordinator</p> <p>A written update was included within the agenda pack.</p> <p>h) Town and Parish Councils</p> <p>No update.</p>
29	<p><u>Community Area Transport Group</u></p>

The Chairman referred to the list of Community Area Transport Group recommendations from the meeting held on 09 February 2016 as presented within the agenda pack.

The Chairman noted the items listed with key progress:

Issue 3963 - New Pavement Holloway Hill Malmesbury

- CATG agreed to allocate £8.000 for the project and allocate as a priority 1 scheme.

Issue 3897 - Road safety concerns bottom of Swindon road Malmesbury

- CATG agreed to allocate 75% of cost and allocate as a Priority 1 scheme

Issue 3309 - Willesley village seeking 30mph speed limit

- Further Metro count to be undertaken to re-assess risk and ascertain numbers still contravening the No Entry

Issue 4042 - Church Street/Noble Street, Sherston. HGVs demolishing Sherston at Jubilee Triangle

- Anticipated costs of £1500. CATG agreed to fund £1200 with the remainder payable by PC. Allocated as Priority 1 scheme.

#### **Resolved**

**To close the following issues:**

**Issue 4189 - Crabmill lane surface is breaking up and subsiding**

**Issue 4144 - A429, both directions, under Kingway railway bridge between Corston and Hullavington Road surface on A429 Hullavington and Corston**

**Issue 4023 - Road safety near school collection point in Lea village, B4040**

**Issue 3743 - Improve safety at B4696 / Swan Lane junction Leigh**

**Issue 3616 - B4014 where it crosses the county border with Gloucestershire. Request for signage and lines on B4014 Fosse Way**

**Issue 3567 - Brinkworth, garden of Causeway End Farm, SN15 5DL  
Accidents on B4042 west end of Brinkworth**

**Issue 3520 - Speed on Foxley Road Malmesbury**

**Issue 3190 - Issue 3190 and 3164, Pedestrian crossing on A429 near Blinks Hill**

**Issue 3129 - Request for a footpath in Great Somerford**

**Issue 4184 - Speeding traffic, in particular HGV's on A4069 Dauntsey Lock**

Close

The next meeting of Malmesbury Area Board would be on Wednesday, 04 May 2016, 7.00pm, at Sherston Village Hall, High Street, Sherston, Malmesbury, Wiltshire, SN16 0LH.

30



## Chairman's Announcements

<b>Subject:</b>	<b>Carers in Wiltshire: Joint Strategy 2016 - 2020</b>
<b>Officer Contact Details:</b>	<b>Karen Walters, Community Commissioner (Carers)</b>
<b>Weblink:</b>	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers have developed a new strategy for carers. The draft document is now available for the public to view and comment on before being finalised. It can be viewed in full on the council's consultations webpage:

<http://consult.wiltshire.gov.uk/portal>

Information postcards and leaflets are also available at this meeting.

Publicity materials can be provided from Karen Walters, Wiltshire Council, for any partners who would be willing to support spreading the message or if you would like to invite her to attend any local carer groups or meetings during the consultation period.

Please feedback comments by **13 July 2016** to: Karen Walters, Community Commissioner (Carers) at:

**Address:** County Hall, Bythesea Road, Trowbridge BA14 8JN

**Email:** [Karen.walters@wiltshire.gov.uk](mailto:Karen.walters@wiltshire.gov.uk)

**Mobile:** 07876 393890

### Who do we mean when we talk about carers?

Anyone can become a carer. A carer is someone of any age, including a child (young carer), who provides unpaid support to a family member or friend who could not always manage without this help. This could be caring for a relative (a parent, grandparent, sibling, child, spouse, partner) or friend who is ill, frail, disabled or who has mental health or substance misuse problems. They should not be confused with paid or volunteer support workers.

Most people are likely to be undertaking a caring role at some point in their lives, with many of us needing to access some form of information, advice and support during this difficult time.

### Have we got things right in the new strategy?

We believe we have a strategy that is truly representative of the needs of Wiltshire carers. However, now is the time for you to have your say and influence the way services are commissioned over the next 4 years.

We invite members of the public, especially carers, to comment on this document to influence the future commissioning of support for carers in Wiltshire. We need you to tell us if we have got things right. We also want to

## **Chairman's Announcements**

know if you, as a carer, feel represented within this strategy and if not, what is it you would like to see added or changed. What services do you currently access (if any) that you value and why they are important to you?

We invite organisations and business in Wiltshire to comment on the document and to inform us of any contributions they are already making or could make, in order to support the delivery of this strategy.

A detailed action plan will be developed once the strategy is finalised to support its delivery.

### **Why is this strategy needed?**

A Carers UK press release on 12 November 2015 stated “Unpaid carers save the UK **£132 billion a year** – the cost of a second NHS.”<sup>1</sup>

70% of the 47,608<sup>2</sup> carers living in Wiltshire continue to remain hidden and it is believed that many of these people will not be aware of their carer status. Accessible information and advice is therefore vital to ensure that these people know where to get help and support when they need it.

The Care Act places additional duties on social care services in assessing and addressing the needs of carers. Carers now have parity of esteem with those people they care for. We need to ensure that carers' of people with mental health issues are able to access appropriate services to meet their needs. There is a requirement for all health, social care and educational professionals to identify young carers and ensure their needs are being met and that they are not carrying out inappropriate caring roles.

The 2015 Healthwatch report “Unpaid Carers in Wiltshire: help in a crisis” highlights the need to review how we support carers in a crisis. Whilst early intervention and prevention measures is expected to reduce the likelihood of this point being reached, there will be unavoidable circumstances when a carer reaches crisis point and it is vital targeted support is available to help them when they reach this point.

### **Our shared vision for carers in Wiltshire:**

Wiltshire cares for carers by ensuring that carers living in Wiltshire are identified and accepted as expert partners in care; are well informed; and maintain a good quality of life and healthy lifestyle outside of their caring responsibility.

To find out more please read the full strategy and / or contact Karen Walters direct.

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<sup>1</sup> Valuing Carers 2015 – the rising value of carers' support Lisa Buckner (University of Leeds), Sue Yeandle (University of Sheffield)

<sup>2</sup> Census 2011

## ***Chairman's Announcements***



## Update for Malmesbury Area Board

Update from	Malmesbury Neighbourhood Policing Team
Date of Area Board Meeting	Wednesday, 4th May, 2016

### Headlines

- Road Safety

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- Licensing visits

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- Drug dealer awaiting sentencing

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- Horse Tags

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### Future Events/Dates for the diary

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#### Road Safety

Following a number of collisions at the Callow Hill crossroads on the B4042 , local Police were able to work in partnership with Wiltshire Council to ensure that damaged surfaces and worn markings could be repaired and replaced as a priority, this is an excellent example of how we work closely with our partners, sharing information and working together to improve matters of concern in our community.

#### Licensing Visits

Malmesbury NPT officers recently visited a number of licensed premises in the area on a busy Saturday night with the Wiltshire police Licensing Officer. The purpose of the visits were to reinforce the import role that local Licensees have in working with the Police to reduce alcohol related violent crime and disorder, the visits appeared to be

## ***Update for Malmesbury Area Board***

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well received by the licensees with some useful discussions. It is our intention to continue this useful process, working in partnership with Local stake holders.

### **Drug Dealer Awaiting Sentencing**

A young male, who was targeted by local officers due to his substantial involvement in the supply of drugs in the area, is awaiting sentencing at Crown Court for driving and supply of drugs offences.

### **Horse Tags**

In the last 12 months, approximately 175 calls were made to Wiltshire Police regarding loose horses. Concerned at the amount of Police time spent trying to reunite Horses with their owners, PC Marie Poole and PCSO Lareine of Malmesbury Neighbourhood Policing Team came up with the idea of promoting the use of ID tags being attached to a braid on a horses mane or head collars to help identify the owner if they escaped or were lost. A simple solution that dog owners have been using for years that would help officers or the public reunite horses with their owners.

This idea has been well received by many of the community and was spotted by the local media, who decided to promote the story in the local press.

Signed: Police SGT 1362 Philip Connor

Date: 21/04/16

April 2016

## Change is coming to the NHS: Local health organisations and communities forge blueprint for improved health and wellbeing

Over the next few months, leaders from health and care organisations from Wiltshire, Bath and North East Somerset (BANES) and Swindon will be working together to develop a 'Sustainability and Transformation Plan' (STP) so that the aims of the [NHS Five Year Forward View](#) – improved health and wellbeing, transformed quality of care delivery, and sustainable finances – can become reality. The collaboration gives the opportunity to make big changes to the way we address the needs of local people at a time when quality, services and finances are all under immense pressure.

The BANES, Swindon and Wiltshire (BSW) plan is being led by James Scott, the Chief Executive of Royal United Hospital in Bath. James has been Chief Executive at RUH since 2007, and will oversee and coordinate a team drawn from the leaders of each of the health and social care organisations included in our STP 'footprint' area.

This means that BSW plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups; BANES, Swindon and Wiltshire Councils, South West Ambulance Service and Avon and Wiltshire Mental Health Partnership Trust. The providers of our community services – Wiltshire Health and Care, Seqol and Sirona – and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping. Working together to cover a combined population size of approximately one million people, the BSW grouping will bid for and receive a transformation fund from 2017/18 onwards, which will be used to pay for health and social care services for people living in our area.

You can read more about Sustainability and Transformation Plans, how they will work across the country and what they mean for the NHS here: [www.england.nhs.uk/2016/03/footprint-areas/](http://www.england.nhs.uk/2016/03/footprint-areas/)

Details of how you can hear more information through public meetings and other engagement opportunities will be posted on [Wiltshire CCGs website](#), so please keep checking for details.

## Living healthily in middle life can double your chances of being healthy at 70 and beyond

Public Health England has launched **One You**, a ground breaking campaign, aimed to encourage adults to take control of their lives and become healthier.

Our lifestyles can be unhealthier than we think and around 40% of all deaths in England are related to behavior. Modern day life makes it hard for people to live healthily and many of us will have dramatically increased our chances of becoming ill later in life.

The environment in which we live, work and play can make it really tough to choose healthy options – with many of us sitting at a desk for eight hours a day, technology making it easier to shop, being entertained and keep in touch with friends and family all from the sofa.

Whether we are eating the wrong things, drinking more than we should, continuing to smoke, or just not being active enough, all of these small things can add up to an unhealthy you.

**One You** gives you the chance to change your lifestyle choices by providing you with all the tools, support and encouragement you need to help improve your health right away.

Take the **One You** health quiz [‘How Are You?’](#) to see how you score and start the fight back to a healthier you

Giving you the support to make better choices today can have a huge influence on your health, and could help prevent diseases such as type 2 diabetes, cancer and heart disease and will also reduce your risk of suffering a stroke or living with dementia, disability and frailty in later life.

It’s up to all of us to make a change and shape our further health - Take the quiz now – it’s never too late to get your health back on track





## Area Board Update - April 2016

### Consultation on proposed changes to the Wiltshire Council charging policy

Wiltshire Council is consulting on a number of proposed changes to its policies relating to charging for certain care services. The Consultation started on Tuesday 1st March and closes on Monday 30th May. Healthwatch Wiltshire wants to hear from local people about the changes which include changes to its charging policy for adult social care. We are holding a number of public meetings around the county where you can hear from the Council about the proposed changes and have your say. There is also a survey which can be completed online. If you cannot get to a meeting or complete the online survey, we still want to hear your views. Please get in touch with us! We will be writing a report based on what we hear from local people for the Council which it will consider when it makes its final decision. More information can be found here: <http://www.healthwatchwiltshire.co.uk/news/take-part-consultation-process-proposed-changes-wiltshire-council-charging-policy>.

Make sure your views are heard!

### Care Quality Commission (CQC) inspection of Avon and Wiltshire Mental Health Partnership NHS Trust

The CQC is the independent regulator of all health and adult social care in England. On 23rd May 2016 the CQC will be inspecting the services provided by the Avon and Wiltshire Mental Health Partnership NHS Trust. It wants to hear from local people about their experiences of services to help them to understand what is good and bad about the care provided.

If you would like to provide any feedback on your experiences of services, please contact the CQC: telephone 0300 0616161; email [enquires@cqc.org.uk](mailto:enquires@cqc.org.uk); website <http://www.cqc.org.uk/share-your-experience-finder>. Alternatively you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

### Your Care Your Support Wiltshire

We are working with Wiltshire Council and NHS Wiltshire Clinical Commissioning group, on the new health and care information website called Your Care Your Support Wiltshire: [www.yourcareyoursupportwiltshire.org.uk](http://www.yourcareyoursupportwiltshire.org.uk). The aim is that the website becomes the 'go to place' for information about health and care.



Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

**Would you like to get involved?** We are looking for people to provide feedback on the website or to get involved in a focus group or reader's panels. This is your chance to help build a really useful health and social care website fit for Wiltshire people.



Dear Town and Parish Councils

I have detailed below some points of special interest.

I trust this is of assistance.

### **Local Highway Staff Changes**

The communications with the local highways office are changing as from the 1<sup>st</sup> April 2016 with the new Highway Contract arrangements.

A mobilisation program has been agreed with Ringway and this will ensure the delivery of statutory and safety functions from 1st April with additional services coming on stream during the mobilisation period between April and October.

To ensure that the council's statutory and safety functions are maintained it is necessary for the council's highway team to take an active role in the completions of works.

Hence from the 1<sup>st</sup> April 2016 the Coordinators will be onsite and will not be available to address emails or telephone calls from parish and town councils.

The Engineers will complete this role, but it is vital that we all understand the arrangements for the issues between now and October.

The Coordinators will be directed by the MyWiltshire reports. Hence if a town or parish council wish any local maintenance issues the MyWiltshire App or Wiltshire Council 'Report It' Website should be used. You can also report issues via the main council switchboard, but all the reports will be converted into a MyWiltshire requests. Hence the quickest way to report issues is the App or the Website. This also allows 24/ 7 reporting.

The council is unlikely to be delivering the full range of discretionary services during the mobilisation period (April to October) hence any discretionary reports will be subject to delay, some may be considerable. However, if a parish or town council wish discretionary work completed this should be added to the local 'Priority Sheet' by the nominated highway council representative.

To ensure that we understand that it is the approved local priority we ask that the sheet is completed and returned to the nominate Engineer. Regrettably any reports outside of the approved system will not be actioned as it will not have been approved by the authorised town or parish representative. We are asking for this procedure as we have received contradictorily information on required works and this has resulted in increased costs for Wiltshire Council. We have to ensure we do not repeat these issues and have a robust system in place.

We will issue schedules of work as soon as we have them.

We have arranged the annual town and parish evening meetings, where we can discuss these arrangements. The details are below.

Your Engineer will be in touch with you shortly with any new contact arrangements, but the Highway Engineers are:

<b>North</b>		
Engineer	Martin Cook	Royal Wootton Bassett and Cricklade/Calne
Engineer	Matt Perrott	Malmesbury/Marlborough
Engineer	Malcolm Beaven	Devizes/Pewsey

<b>Central</b>		
Engineer	Paul Bollen	Corsham/ Chippenham
Engineer	Andy Cadwallader	Melksham/ Bradford on Avon
Engineer	Pat Whyte	Westbury/ Trowbridge
Engineer	Denise Grech	Warminster

<b>South</b>		
Engineer	Graham Axtell	South Wiltshire/Salisbury
Engineer	David Button	South West Wiltshire
Engineer	Andy Cole	Amesbury/Tidworth

## **Parish and Town Council Involvement Evenings**

The council is running its annual town and parish council involvement evenings in April.

We would be pleased to see you all there. We have put indicative areas to venues, but you are most welcome to choose a more convenient alternative if you wish.

The usual topics will be discussed, but this year we have the new: highway contract and arrangements; contact arrangements following the split in services; parish and town council involvement initiatives; public convenience policy.

The dates and times of the events are listed below.

Please could you confirm your attendance with your local Coordinator by the 1<sup>st</sup> March 2016.

Community Area	Date	Time	Location
Amesbury	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
Salisbury	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
Southern	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury
South West	Wed 20 April 2016	1910hrs – 2100hrs	City Hall, Salisbury

Warminster	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Westbury	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Melksham	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Bradford on Avon	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Trowbridge	Tues 12 April 2016	1910hrs – 2100hrs	County Hall, Trowbridge
Corsham	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Malmesbury	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Chippenham	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Calne	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Royal Wootton Basset and Cricklade	Tues 19 April 2016	1910hrs – 2100hrs	Council Offices, Monkton Park, Chippenham
Pewsey	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Devizes	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Marlborough	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes
Tidworth	Wed 6 April 2016	1910hrs – 2100hrs	Kennet House, Hopton Industrial Estate, Devizes

### **Transfer Of Public Conveniences**

The vast majority of transfers appear on course for completion for the 1<sup>st</sup> April, with only a few needing a suspension in service to allow additional time. The below details the likely arrangements post April:

#### **Temporary Arrangements:**

- Amesbury  
The toilet cleaning service will be suspended on the 1<sup>st</sup> April 2016.
- Royal Wotton Bassett

The toilet cleaning service will be suspended on the 1<sup>st</sup> April 2016.

- Warminster
  - Park toilets  
To be transferred with main park CAT.  
The toilet cleaning service will be suspended on the 1<sup>st</sup> April 2016.
  - Central toilets  
The toilet cleaning service will be suspended on the 1<sup>st</sup> April 2016.
- Calne  
The toilet cleaning service will be suspended on the 1<sup>st</sup> April 2016.

**Stated Position**

Confirmed position from town councils that the provision is not being taken on:

- Chippenham (except Monkton)
- Melksham (except Market Place)
- Castle Coombe

A cost benefit analysis will be undertaken by Wiltshire Council to identify the future use and provision.

# The Big Get Together



**Wednesday**  
**6<sup>th</sup> July 5-7pm**  
**THE ACTIVITY**  
**ZONE**  
**Malmesbury**

Looking for something to do in your spare time, want to take part in something different or new, maybe even volunteer for a local cause, then come along and explore opportunities in the Malmesbury Community Area and GET INVOLVED!

**Showcasing local:**  
Arts and crafts groups  
Fitness activities  
Volunteering opportunities

## **Bake Off** **Competition**

**Bring your cake**  
**on the day to**  
**be judged by ???**  
**And win ???**

For more information please contact: **Ellen Blacker**  
Tel: 07557 922020 Email: [ellen.blacker@wiltshire.gov.uk](mailto:ellen.blacker@wiltshire.gov.uk)



**Wiltshire Council**  
Where everybody matters





# Health & Wellbeing Champion

## Ellen Blacker

### Malmesbury Community Area

Supporting individuals to live independent, happy, healthy and fulfilling lives by offering information on a variety of topics. Working to improve outcomes for people by representing their needs at decision making levels.

- Information to empower individuals to make decisions about their lives
- Responding to calls of help from individuals who need support to maintain a happy and healthy lifestyle
- Offering options to support health, transport, finance & emotional issues
- Supporting individuals to access provision & services to ensure their needs are met wherever possible
- Work with local groups to strengthen & encourage membership and ensure sustainability for the group
- Supporting new activities & projects
- Working with 'Local Champions' to increase capacity in supporting vulnerable people

[Ellen.blacker@wiltshire.gov.uk](mailto:Ellen.blacker@wiltshire.gov.uk)



Championing the voice of older and vulnerable people  
This is a free and confidential service

07557 922020

*“The person to contact to get information on just about anything which will help our older and vulnerable community”*

**Wiltshire Council**  
Where everybody matters



4 June to 29 July



# Take the Road to Rio!

Make a difference – take part in the **Big Pledge Road to Rio** – you could win a year's free leisure membership.

Run, cycle, walk and swim your way around previous Olympic host cities on a virtual journey to Rio 2016!

## Sign up for the Big Pledge:

- Running Challenge
- Cycling Challenge
- Swimming Challenge
- Walking Challenge
- Junior Sports Challenge
- Ultimate Sports Challenge
- Road to Rio Challenge – Actual distance!

This year it's about getting active, achieving your goal, and having fun.

Select your challenge and really go for gold!

Register for FREE from 28 April 2016



For more details and to register go to:

[www.wiltshire.gov.uk/bigpledge](http://www.wiltshire.gov.uk/bigpledge)

 [wiltshirebigpledge](https://www.facebook.com/wiltshirebigpledge)  [#BigPledge](https://twitter.com/BigPledge)



 Downton Leisure Centre

calneleisure



Wiltshire Council  
Where everybody matters



<b>Report to</b>	Malmesbury Area Board
<b>Date of Meeting</b>	04/05/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Malmesbury Town Team <b>Project Title:</b> Malmesbury Farmers and Artisans Market  <a href="#">View full application</a>	£4000.00
<b>Applicant:</b> White Lion Recreation Association (WLRA) <b>Project Title:</b> White Lion Playground Disabled Wheelchair Swing  <a href="#">View full application</a>	£5869.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1837</a>	Malmesbury Town Team	Malmesbury Farmers and Artisans Market	£4000.00
<b>Project Description:</b> The project is to purchase market stalls to be used for the weekly Farmers and Artisans market so it can be locally run and sustainable. The stalls can potentially be hired out by other local groups and will be branded with the Discover Malmesbury logo. The demand for a weekly market was identified by the research carried out as part of the Town Centre Action Plan following the set-up of the Malmesbury Town Team.			
<b>Input from Community Engagement Manager:</b> This is a fantastic community led market. The town team have worked hard to secure and sustain a weekly market for Malmesbury, offering local businesses the chance to promote their wares & increasing visitors to the town. Though this market has had a rocky start the purchase of their own stalls will enable them to have more flexibility and by more cost effective to the invited businesses. These stalls would also be used for other community events throughout the year, such as Christmas late night shopping.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1812</a>	White Lion Recreation Association (WLRA)	White Lion Playground Disabled Wheelchair Swing	£5869.00
<b>Project Description:</b> The provision of a Wheelchair Swing will enable the White Lion Park to start to provide play equipment that is inclusive for older disabled children and young people. The only wheelchair friendly piece of play equipment small roundabouts in the Toddler Play Area which is poorly placed and unsuitable for older disabled			

users.

**Input from Community Engagement Manager:**

This important project will develop Malmesbury into a more inclusive area for young people and adults with disabilities to spend their leisure time. The White Lions Association have been working directly with carers and people living with disabilities to improve the facilities of the park, a fantastic showcase of community led working.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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